



The Roman Catholic Diocese of
BATON ROUGE
FINANCIAL AFFAIRS

Property Addition Form

For any questions or inquiries, please contact Isabella Chavez (Risk Management Assistant) or Eric Raby (Risk Manager) for more information

1. Location Name: _____
2. Street Address: _____
3. Parish: _____
4. Construction Description (Ex: Masonry, Frame): _____
5. Occupancy Description (Ex: Church, Rectory, Parish Hall): _____
6. Year Built: _____
7. Number of Stories: _____
8. Square Footage: _____
9. Roof Type: _____
10. Building Value: _____
11. Contents Value: _____
12. Business Income Value: _____